

Welcome Central Washington Wildcat!

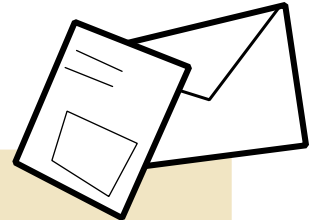


How to set up your Student MyCWU Account

1

Watch for your email and letter

From: ServiceDesk@cwu.edu
To: YourPersonalEmail@ **.com
Subject: Information Concerning Your MyCWU.edu Account



Both of these will have your **Username** and **CWU ID #**.
The **Username** provided is how you will login to your account!

CWU Account Management

Please select an action

Create New CWU Account

Change your Password

Recover an Account

Request an Alumni Account

Extend Alumni Email Access

Opt in to MFA (Students)

2

Go to wildcatpassword.cwu.edu

Click 1st box
"Create New CWU Account"

3

Enter the **Username** from your **letter/email**

Enter your **CWU ID#**

Enter your **Birthdate**

Click **Verify Account**

A screenshot of the 'Create New CWU Account' web form. It has a title bar 'Create New CWU Account' and a paragraph of instructions. Below are three input fields: 'Username' with a '@cwu.edu' suffix, 'CWU ID Number (8-digits)', and 'Date of Birth (MM/DD/YYYY)' with a calendar icon. At the bottom are 'Verify Account' and 'Restart' buttons.

Create New CWU Account

Please enter the following information. It is located on one of your communications from CWU (either a physical letter or email). If you are unable to locate any of this information, please contact the CWU Service Desk at (509) 963-2001.

Username @cwu.edu

CWU ID Number (8-digits)

Date of Birth (MM/DD/YYYY) 31

Turn page over

4

At the *New Account Provisioning* screen create a new *CWU Password*

Hint: No personal information!

At least 14 characters

- *a CAPITAL LETTER*
- *a lowercase letter*
- *a special character (!@#\$_%^&*)*
- *a number*

5

When you see the **Success!** box you are ready to login.

Go to: ***my.cwu.edu***

Enter your
username@cwu.edu

Enter your new
Password

Sign in

You're in!

On your Student Tab you will find everything you need for your Central Washington Success.

WELCOME WILDCAT!



Welcome Central Washington Wildcat!



Microsoft Multifactor Authentication™

Keeping your private information - private!

Central Washington University is serious about making sure any information for or about you is guarded. The best way to do this is with two layers of security. Your CWU Username and Password AND an application on your cell phone that will help you confirm that it is **you** who is logging into your account.

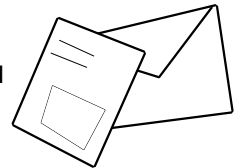
1

The first step is to set up your CWU account.

Note!

This will not be the information you used to sign into the College in the High School portal.

This one CWU sent to you in an email, and a letter. After you received that, you used it to set up your assigned CWU username account.



2

Once you have been able to log into your MyCWU account successfully. You are ready to set up your multifactor method! Please go to:

cwu.edu/mfa

This page has a one minute video and a ***Rapid MFA Setup*** link that will walk you step by step through the short process of connecting your smartphone to your CWU account login.



Note!

When selecting a method the *Microsoft Authenticator App* will be your best, easiest choice.

The CWU Service Desk is here to help you.

Monday through Friday 7am to 5pm at 509-963-2001.

or email us at: cwu.servicedesk@cwu.edu

Welcome Wildcat!